

Limestone Community School is currently seeking a successful candidate to fill a business office position. The successful applicant should be self-motivated and possess the following: Basic accounting and computer skills, technology ability, strong grammar and typing skills, as well as experience working with the public.

This position is slated as a year-round position with reduced hours during the summer. These hours could be negotiable for the right candidate. Other benefits of the position include sick, personal, and vacation time in addition to health and dental insurance.

This position is open immediately.

Limestone Community School shares a beautiful facility with The Maine School of Science and Mathematics.

For more information or to discuss this possibility, contact Business Manager Chris Kilcollins at (207) 325-4700 or (207) 551-7895.

You may download the application at www.lcseagles.org/job-opportunities.

Application packets can be mailed to:

Limestone Community School

Attn: Chris Kilcollins

93 High Street, Limestone, ME 04750

OR email ckilcollins@lcseagles.org

Applications close when a suitable candidate is found.

EOE